

## **Communication and Visibility (C&V) National expert - Libya**

The British Council in Libya are seeking to contract a consultant/expert to act as a Communication and Visibility expert for Libya Al Maharat Project. The purpose of this assignment/consultancy is to provide technical assistance to the Project Management Team and its partners in the development and roll out of effective C&V tools, aligned with the mandatory EU Guidelines on C&V. If you are interested in this vacancy, kindly submit your application by 12 April 2022.

Please submit all mandatory documentation to

<https://in-tendhost.co.uk/britishcouncil/aspx/ProjectManage/2353>

by the Response Deadline, as set out in the Timescales section of the TOR document.

Your Application should include the following:

1. Your CV
2. Your methodological approach summary
3. Your activity schedule
4. Your daily consultancy fee rate.

Please note that only short-listed candidates will be contacted.

In order to view and apply for the tender please follow below steps;

- 1- Create a log in on Intend Portal - Please note that only yellow fields are mandatory for registration information on the portal.



The screenshot shows the login page for the British Council electronic tendering process. At the top left is the British Council logo. Below it is a navigation bar with links for Home, Buyers Profiles, Tenders, Contracts, Register, and Help. The Register link is highlighted. On the left side, there are two input fields for 'e-Mail Address' and 'Password', both with yellow highlights. Below these fields is a 'Login' button. On the right side, there is a red banner with white text that reads: 'AS ONE OF OUR SUPPLIERS, WE NEED TO MAKE SURE YOU RECEIVE OUR EMAIL NOTIFICATIONS REACH YOUR INBOX PLEASE ADD OUR EMAIL DOMAIN @IN-TENDORGANISER.CO.UK TO YOUR SAFE SPAM FILTER SETTINGS. THANK YOU'. Below the banner is a blue banner with white text that reads: 'Welcome to the British Council electronic tendering process'.

2- Click on **Current** under **Tenders Tab**;



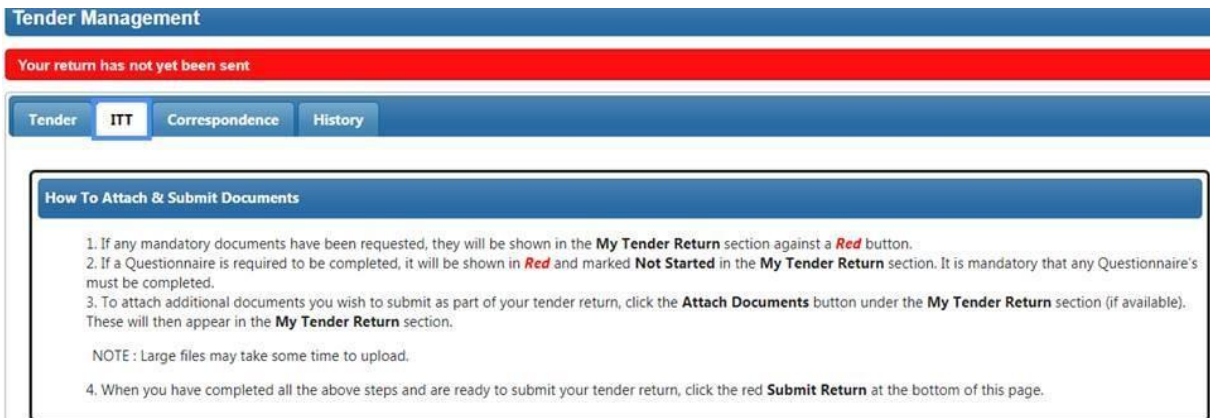
3- Click on the project title



4- Click on **Express Interest** button at bottom

Express Interest

5- You will be able to view all the Project Details and documents under **ITT**



6- In order to submit your proposal, attach your **proposal and Bid Value** click on **Submit Return** button.

Select documents you wish to add to the **My Tender Return** section above using the **Attach Documents** button below.

NOTE : Large files can take some time to upload.

Attach Documents

7- In case you want a clarification please send your correspondence to us by clicking on **Correspondence Tab**

